

# *Sangamon Valley LEPC*

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## **AGENDA**

September 15, 2011

8:30 AM

Sangamon County OEM Building  
2801 N. Fifth Street  
Springfield, IL 62702

*Meeting Called to Order by David Butt, Chairman*

*Approval of Minutes from Last Meeting (05/19/2011)*

*Introductions*

*Recognition of LEPC Members and Visitors*

*Old Business*

*Exercises*

*May 4 Mass Casualty Exercise – Video from Spfld. Airport Authority*

*July 14 Community Cyber Security Exercise*

*Hazardous Material Emergency Planning Grant for FFY 2012*

*Report on Progress of Site Specific Planning Project*

*Project Progress*

*Chair's Comments*

*Tier 2 Reports (2 more received)*

*128 for Sangamon County*

*14 for Menard County*

*81 include an EHS*

*61 from Non-EHS sites*

*Contract with Matt Helms for FFY2012 (New Business)*

*New Business*

*National Weather Service Data Collection*

*Annual Review of LEPC By-Laws*

*Schedule an Election of Officers*

*Other Business Old or New*

*Meeting dates for balance of fiscal year (3rd Thursday of odd months, July excluded)*

*11/17/11, 1/19/12, 3/15/12 and 5/17/12*

*Next regular meeting: November 17, 2011, at the Office of the State Fire Marshal*

*Motion to adjourn the formal LEPC meeting*

*Opportunity for the invited public to review our planning documents & ask questions*

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## **MINUTES OF THE SANGAMON VALLEY LEPC MEETING – September 15, 2011**

The Chair, David Butt, called the meeting to order at 8:30 am, at the Sangamon County OEM Training Room, 2801 North Fifth Street, Springfield IL. This is the 2011 annual meeting designated specifically for public viewing and receipt of comments on our emergency plans.

There were 21 members present: Becky Berberet, Springfield Clinic; Linda Bradbury, American Red Cross (ARC); John Brennan, Memorial Medical Center (MMC); David Butt, Sangamon County OEM; Brian Churchill, St. John's Hospital (SJH); Roger Cruse, Ameren; Larry Graf, Menard County EMA; Dean Heyen, Menard County Department of Public Health; Tim Krell, Sangamon County Board; Pat Metz, City Water, Light & Power; Mike Moos, Sherman EMA; Terry Nydegger, New Berlin Police Department; Billy Ousley, National Weather Service (NWS); Al Pinter, Springfield Police Department (SPD); Louie Rogers, Riverton Area Fire Protection District (RAFPD); Bill Russell, Sangamon County Rescue Squad; Jim Strutz, American Water Works Association; Jason Sukut, Menard County EMS; Diana Wade, Sangamon County Department of Public Health; Ken Yocom, Menard County Rescue Squad and Mike Zagotta, SIU–School of Medicine.

**Approval of the Minutes** - Minutes from the LEPC meeting of May 19, 2011, were distributed via e-mail prior to this meeting. A motion was made by Jason Sukut, seconded by John Brennan and approved unanimously to accept these minutes.

**Introductions** - Self-introductions were made by the members in attendance. Eight visitors in attendance were recognized: Kathy Allen, Illinois Emergency Management Agency; Chief Ken Fustin, Springfield Fire Department (SFD); Bob Gonterman, Springfield Airport Authority (SAA); Judy Gjersvik, SIU–School of Medicine; Matt Helms, Independent Planner; Brian Kieninger, Illinois Department of Public Health; Dale Schultz, Springfield-Sangamon County Regional Planning Commission and Blake West, Macon County LEPC.

### **Old Business**

Exercises – The Chair introduced Lt. Bob Gonterman. This meeting gives Bob the opportunity to inspect the planning documents of 3 facilities on or adjacent to SAA property which store Extremely Hazardous Substances (EHS). Bob spoke about the Mass Casualty Incident exercise that SAA conducted with SFD at Lincoln Park on May 4, 2011. A 6 minute video of the exercise was shown. Al Pinter discussed the Community Cyber Security Tabletop Exercise (TTX) hosted by SPD in conjunction with the University of Texas–San Antonio at SJH Dove Center on July 14, 2011. This was the second of 3 Cyber Security TTXs. The final one will include components in both Springfield and Chicago. It will occur in 2012.

Hazardous Materials Emergency Planning (HMEP) Grant – The Chair introduced Kathy Allen who administers this grant from the USDOT for Illinois. In May, Kathy told us that USDOT was questioning past and future expenditures for their relevance to transportation activities. Within the past week, Kathy received USDOT approval for our LEPC planning project being conducted by Matt Helms as our independent planner. Kathy made arguments on our behalf for many aspects of our project being relevant to hazmat transportation, even as we focus on hazmat storage. Expenses that we had already incurred paying Matt for pursuing this project, which had been held up, have been submitted to USDOT for reimbursement. This is all relevant to the FFY2011 grant period, ending at the end of this month. This approval of our LEPC planning project will extend forward to FFY2012, subject to the questioning of a few, small incidental expenses.

Report on the Progress of Site Specific Planning Project – Matt Helms reported on his activities since the May meeting. After 6 years of progress (since October 1, 2005), 72 site specific plans for our 2-county planning district are completed. The Chair drew everyone's attention to all 72 plans on display for public inspection. Since our May meeting, Matt completed 10 new plans and 17 plans received their annual review. A new plan was written for a second Comcast facility that increased its battery usage and now stores Sulfuric Acid above the threshold planning quantity (TPQ). Since the beginning of our current LEPC fiscal year (August 1), we intend to write plans for all facilities storing Extremely Hazardous Substances (EHS), even with amounts below the TPQ, because of what we have seen with Comcast. While Matt was making his annual review of prior AT&T plans, he wrote 9 new plans for AT&T sites at Thayer, Athens, Buffalo, Berlin, Oakford, Petersburg, Auburn, Rochester and Riverton. While working with RAFPD, Matt and Louie Rogers visited another site with Sulfuric Acid which has never filed a Tier 2 Report.

The Chair commented that the LEPC has received 2 more Tier 2 Reports since the May meeting from oil well sites, bringing our total for this year to 142. We will work with Kathy's staff to start Tier 2 reporting from the site visited by Matt and Louie. The Chair thanked Kathy for her efforts to get our planning project approved by USDOT. She warned us in May that we needed to be able to show a nexus between our planning project and hazmat transportation. When USDOT specifically asked about this, we related about our large number of plans written for Anhydrous Ammonia (NH3) storage in above-ground tanks which are most likely to have releases while being loaded

or unloaded by a hose connection to a truck or tank trailer. At such moment the greatest injury risk is to the driver of the vehicle and our plans give the facility and its first responders their best information for life safety response. Further, in 2009, we began planning for Bulk Fuel storage facilities in both counties, even though fuel is not an EHS. Like NH<sub>3</sub>, we have Bulk Fuel storage in above-ground tanks with frequent loading and unloading via a hose connection. As a further expansion of our project in the next year, we intend to plan for Propane storage at quantities requiring Tier 2 Reports. This also involves above-ground tanks with frequent loading and unloading via a hose connection. We have 11 Propane sites and Matt was able to show beginning work on a Propane site plan, distinguished by the yellow binder it was in.

Mike Moos asked a question whether the LEPC might be able to digitize the work that Matt is doing. The Chair replied that we have tried scanning plans into a PDF format. Mike has an interest in moving beyond this to consider more electronic or digital work in plan creation. We will want to hear more from Mike about resources that may be available. Matt explained his perspective on the importance of having paper copies of the plans, which was not disputed.

### **New Business**

Contract with Matt Helms for FFY2012 – The Chair identified the need to enter a new 12-month contract between the LEPC and Matt Helms. A motion was made by Brian Churchill, seconded by John Brennan, to offer Matt a 3% increase in compensation for each site plan that is given its annual review for possible updating, but hold compensation for site visits, newly completed site plans and vehicle allowance at the current levels. During discussion, the Chair stated that CPI for the past year was approximately 1.5% and about half of Matt's compensation comes from annual reviews, which makes such an increase appropriate. It was approved unanimously.

Annual Review of LEPC By-Laws/Schedule an Election of Officers – The Chair reviewed some of the key issues in our by-laws affecting how we conduct our LEPC business. There are 2 vacant officer positions. One is for Vice-Chair. This position is filled by election, as is the Chair's position. All other officers are appointed by the Chair with a concurrence vote by the LEPC. At any regular meeting, a majority can approve scheduling an election for the next regular meeting of the LEPC. A motion was made by Jason Sukut, seconded by Mike Moos and approved unanimously to schedule an election for Chair and Vice-Chair at the November LEPC meeting. David Butt indicated that he would run again for Chair, but asked anyone else with interest to contact him. Duties of the Vice-Chair were read from Article IV of the by-laws. Anyone interested in running for Vice-Chair should also contact David. Duties of the Community Emergency Coordinator were also read from Article IV of the by-laws. This is the other vacant office. As the respective emergency managers of the 2 counties in our planning district, the Chair indicated that his appointment is for himself, David Butt, and LEPC Secretary, Larry Graf, to serve as Co-Emergency Coordinators, each being responsible for his own county. The Chair asked for concurrence by the LEPC and it was given unanimously.

NWS Data Collection – Billy Ousley made a presentation on NWS data collection which he oversees for Central Illinois. Billy trains and works with 3 different types of data sources: Cooperative Reporters, Significant Weather Observers and Community Collaborative Rain, Hail and Snow Network (CoCoRaHS). Significant Weather Observers are unique to Central Illinois and Billy has 180 working with his office. A Significant Weather Observer in Sangamon County experienced thunder snow during the Groundhog's Day Blizzard and made the snowfall report of 15.2 inches. This near record amount qualified Sangamon County for FEMA Public Assistance that totaled \$639,000 of reimbursement to local governments, special taxing districts and private non-profits.

### **Other Business**

Disaster Assistance – Linda Bradbury returned over the weekend from North Carolina where she was part of an ARC disaster assistance operation for Hurricane Irene. Her area had more flood damage than wind damage. Her ARC Disaster Assistance Team at our local chapter had its regular meeting on Tuesday evening and the Chair was a presenter. Reference was made to this LEPC and our capable LEPC members, innumerable times during this presentation.

IEMA Conference – The Chair reminded everyone to mark the Tuesday thru Thursday after Labor Day of 2012 for the next IEMA Conference. It is free admission with many good sessions including an LEPC presentation by Kathy Allen. Kathy accentuated the good information brought to this year's conference by EMS operators in Joplin, MO regarding their response to a killer tornado.

Hospital Hazard Vulnerability Analysis (HVA) – SJH has completed its 2011 HVA. Brian Churchill reported that there are no changes from the 2010 HVA which the LEPC reviewed last year. John Brennan indicated that MMC will be completing its 2011 HVA shortly and he will report on it to the LEPC at our November meeting.

**Meeting Closure** - The next LEPC meeting is scheduled for 8:30 am, November 17, 2011, at the Office of the State Fire Marshal. A charter member, Al Pinter, has always gotten a pass from the November meeting which falls the day before deer hunting season begins. Al will retire from SPD before the January LEPC meeting. A spontaneous round of applause for Al erupted throughout the room. There being no further business, a motion was made by Mike Moos, seconded by Brian Churchill and approved unanimously to adjourn the meeting at 10:03 am. LEPC officers remained available until 11:00 for the invited public to review planning documents and ask questions. Several visitors at the meeting remained after to view our plans.